

# Port Phillip Housing Association PPHA Study Scholarship Application Form



## **What is this form about?**

PPHA are committed to improving the personal wellbeing of tenants. In 2017, PPHA are funding a scholarship program to provide financial assistance for PPHA tenants wanting to further their education to improve their chances of employment and volunteer opportunities.

Applications will be assessed on need and how completing the course will help tenants find paid or volunteer work.

## **How does the funding work?**

Each successful tenant will be awarded up to \$1000 out of a pool of \$10,000. \$2000 of which has been donated by MGS Architects.

The scholarship fund will pay costs directly related to the course tenants are studying or have been offered a place to study in.

Costs that are acceptable for the scholarship include tuition fees, educational equipment and materials, text books, laptops and software required to complete studies.

## **What is the eligibility criteria?**

PPHA are only accepting applications from PPHA Tenants:

- Who are 18 years old or over;
- Who have been offered a place in a course; or
- Are currently completing a TAFE, University or other accredited course; or
- Are studying entry level courses such as English language and computer courses through an accredited education provider

Courses that are eligible for the PPHA Study Scholarship include the following:

- Year 13 studies
- University and Vocational Education and Training (including TAFE and Registered Training Organisations) courses
- English language courses through an accredited training provider (including neighbourhood houses)
- Accredited vocational training through private providers
- Entry level courses that are non-accredited such as basic literacy, numeracy and computer classes through an registered educational provider (eg neighbourhood houses, AMES, AMCS etc)

The scholarship funds will not be approved to cover transport and/or accommodation costs.

## **When do the applications open and close?**

Open on **Friday 24 March** and closes **midnight Sunday 30 April 2017**

## **When will applicants be notified of the outcome?**

Shortlisted applicants will be notified by Wednesday 10 May 2017 and followed up with a telephone interview. Successful applications will be informed about any further documentation required by PPHA to make final decisions and the process for payment of educational expenses and any other requirements. No cash payments will be made to scholarship recipients and expense receipts and course fee invoices must be presented to PPHA for payment to be made. Please note that PPHA's decisions are final and no further correspondence will be entered into about the outcome of scholarship applications.

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**How do I apply?** Please complete the following form to apply.

<b>Applicant name:</b>	
<b>Address:</b>	
<b>Contact number:</b>	
<b>Email:</b>	
<b>Course name:</b>	
<b>Institution:</b>	
<b>Total application cost:</b>	\$
<b>Are you currently enrolled? If yes when will finish your studies? If no, when will you enrol in your course?</b>	
<b>How will the scholarship funds assist you?</b>	
<b>How will undertaking this particular course help you in the future?</b>	

**Need help filling out the form?**

Please contact Community Development at PPHA on 03 95345837 or [community@ppha.org.au](mailto:community@ppha.org.au) if you would like help in completing the form.

**I have completed the form, now what do I do?**

You can submit the form in the following ways:

Email: Please send to [community@ppha.org.au](mailto:community@ppha.org.au) with the subject line 'Scholarship'

Post: Port Phillip Housing Association  
**C/o Scholarship Program**  
 Suite 6, 22 – 28 Fitzroy Street St Kilda 3182

In person: At our offices in an envelope with the above address on the front.